

Export LC Reopen Islamic User Guide  
**Oracle Banking Trade Finance Process Management**  
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# Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

## Overview

OBTFPM is a Trade Finance Middle Office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

## Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

## Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

# Export LC Reopen Islamic

This process allows the user to register a request for an Export LC Reopen Islamic received at desk.

This section contains the following topics:

<a href="#">Common Initiation Stage</a>	<a href="#">Registration</a>
<a href="#">Data Enrichment</a>	<a href="#">Multi Level Approval</a>
<a href="#">Customer - Acknowledgement Format</a>	<a href="#">Customer - Reject Format</a>

## Common Initiation Stage

The user can initiate the new Export LC Reopen Islamic from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.

Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
LC Reference Number	Select the LC reference number from the look-up.
Branch	Select the branch.

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.

Field	Description
Clear	The user can clear the contents update and can input values again.

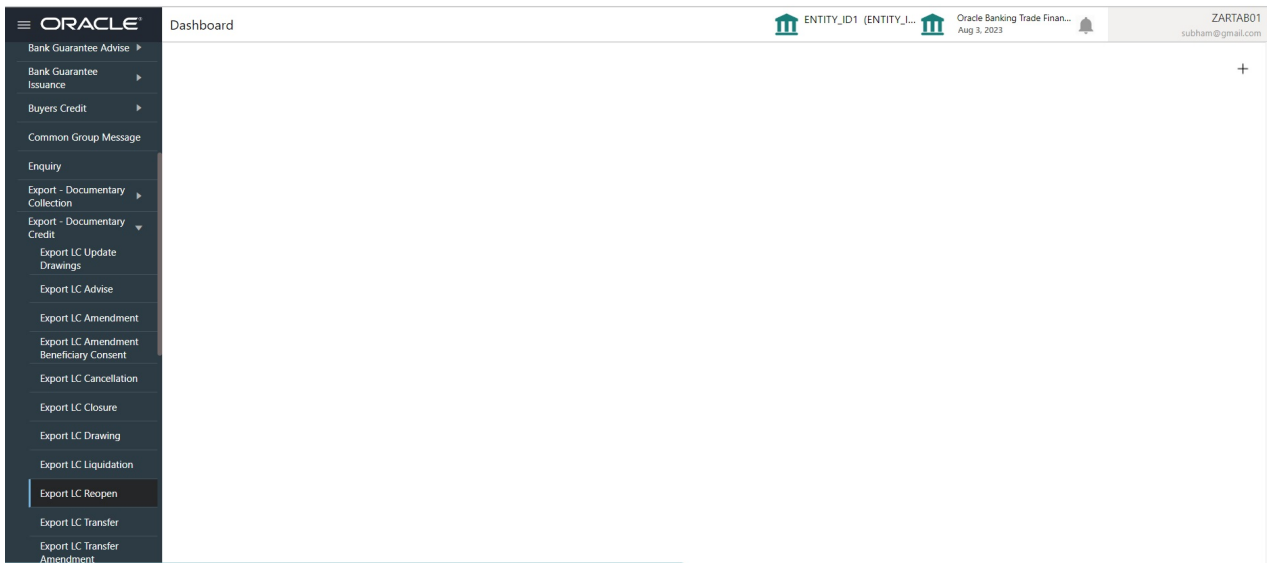
## Registration

At the Registration stage, the user can register request for an Export LC Reopen received at the front desk (as an application received physically/received by mail/fax). During Registration, user can capture the basic details of the application, check the signature of the applicant and upload related documents. On submit of the request, the customer should be notified with acknowledgment and the request should be available for an LC expert to handle in the next stage.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.


3. Click **Trade Finance > Export Documentary Credits > Export LC Reopen**.



The Registration stage has two sections Application Details and LC Details. Let's look at the details of Registration screens below:

# Application Details

Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Advising Bank Reference	<p>Provide the Advising Bank Reference. Alternatively, user can search the Advising Bank Reference using LOV.</p> <p>In LOV search/advanced LOV search, user can input Export LC Reference Number, Beneficiary, Currency, Amount and User Reference to fetch the LC details. Based on the search result, select the applicable LC to be opened.</p> <p> <b>Note</b> System displays the LCs only which are in Closed status.</p>	
MT 720 – Transfer LC	<p>Read only field.</p> <ul style="list-style-type: none"> <li><b>Toggle On:</b> If it is an Export LC Transfer Advise request.</li> <li><b>Toggle Off:</b> If it is an Export LC Advise request.</li> </ul>	
Beneficiary	<p>Read only field.</p> <p>System displays the value available in export LC.</p>	001344
Branch	<p>Read only field.</p> <p>Branch details will be auto-populated based on the selected LC.</p>	203-Bank Futura -Branch FZ1
Priority	<p>System will default the Priority as Low/Medium/High based on maintenance.</p> <p>The user can change the priority.</p>	High

Field	Description	Sample Values
Submission Mode	Select the submission mode of Export LC Reopen request. By default the submission mode will have the value as 'Desk'.  <b>Desk</b> - Request received through Desk <b>Courier</b> - Request received through Courier	Desk
Currency Code, Amount	Read only field.  This field displays the currency code of LC along with the currency details as per the latest LC details.	
Process Reference Number	Read only field.  Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.	
Contract Reference Number	Read only field.  Contract reference number is defaulted based on the selected LC.	
Advising Date	Read only field.  By default, the application will display branch's current date.	04/13/2018
Reopen Date	Read only field.  By default, the application will display branch's current date.	04/13/2018
Issuing Bank	Read only field.  Issuing Bank name is defaulted based on the selected LC.	

## LC Details

The user can view the latest LC values displayed in the respective fields. All fields displayed in LC details section are **read only** fields.

The screenshot displays the 'LC Details' form with the following fields and values:

- LC Type:** Sight
- 40A/B - Form of Documentary Credit:** IRREVOCABLE
- 31C - Date of Issue:** Aug 3, 2023
- 51A - Applicant Bank:** 032303 Dubai Bank
- 39C - Additional Amount Covered:** (Empty field)
- Advising Bank:** 032309 RAKBANK
- Form of Documentary Credit Details:** (Empty field)
- 40E - Applicable Rules:** UCPURR LATEST VERSION
- Applicant:** 032205 Aldar Properties
- Amount In Local Currency:** AED 100.00
- Product Code:** ELAC
- User Reference Number:** 032ELAC23215ARFD
- Date of Expiry:** Dec 28, 2023
- 39A - Percentage Credit Amount Tolerance:** /
- Auto Close:** (Toggle switch)
- Product Description:** Export LC Sight Non Revolving
- 23 - Reference To Pre-Advice:** (Empty field)
- 31D - Place of Expiry:** LONDON
- Limits/Collateral Required:** (Toggle switch)
- Closure Date:** Jan 27, 2024

Buttons at the bottom: Hold, Cancel, Save & Close, Submit



Field	Description	Sample Values
LC Type	Read only field. The value used for LC Type as per the latest LC details is displayed.	
Advising Bank	Read only field. This field displays the advising bank details as per the latest LC.	
Product Code	Read only field. This field displays the product code used during LC Reopen.	
Product Description	Read only field. This field displays the description as in Export LC.	
40A - Form of Documentary Credit	Read only field. This field displays the form of documentary credit available in LC record.	
Form of Documentary Credit Details	Read only field. This field displays the form of documentary credit details available in LC record.	
User Reference Number	Read only field. User reference number is defaulted based on the selected LC.	
Reference to Pre-Advice	Read only field. This field displays the details of Pre-Advice, if issued by the bank.	
Date of Issue	Read only field. This field displays the LC issuance date.	
Applicable Rules	Read only field. This field displays the applicable rule as per the latest LC details.	
Date Of Expiry	Read only field. This field displays the expiry date as per the latest LC details.	09/30/18
Place of Expiry	Read only field. This field displays the place of expiry as per the latest LC details.	
Applicant Bank	Read only field. This field displays the applicant bank details as per the latest LC details.	

Field	Description	Sample Values
Applicant	Read only field. This field displays the details of the applicant as per the latest LC details.	
Percentage Credit Amount Tolerance	Read only field. This field displays the percentage credit amount tolerance details as per the latest LC details.	
Limits/Collateral Required	Read only field. Limits/Collateral applicable as per the latest LC details is displayed.	
Additional Amount Covered	Read only field. This field displays the details of additional amount covered as per the latest LC details.	
Amount In Local Currency	Read only field. Amount in local currency as per the latest LC details is displayed.	
Auto Close	Read only field. Toggle On: Enable the toggle indicates Auto close is required for that transactions. Toggle Off: Disable the toggle indicates Auto close is not required for that transactions.	
Closure Date	Read only field. System default the "Closure Date" with the value "Expiry Date" + No of Closure days maintained in the respective Product in which the contract has been created. System automatically close the contract on the specified "Closure Date" if "Auto Close" is selected as "Yes" for the specific contract.	

## Miscellaneous

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Signatures	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>	
Documents	<p>System displays the mandatory and optional documents. User to upload the applicable documents. If mandatory documents are not uploaded, system should display an error on submit. The possible documents submitted under an Import LC Reopen request are:</p> <ol style="list-style-type: none"> <li>1. Reopen request</li> <li>2. Letter of Credit instrument copy</li> </ol>	
Remarks	<p>Provide any additional information regarding the collection. This information can be viewed by other users handling the request.</p>	

Field	Description	Sample Values
Customer Instructions	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
View LC	User can view the LC details.	
View LC Events	User can view the LC Events.	
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.	
<b>Action Buttons</b>		
Submit	On submit, task will move to next logical stage of Import LC Closure.  If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in 'My Task' queue for working later.  This option will not submit the request.	
Cancel	Cancels the Import LC Closure. Details entered will not be saved and the task will be removed.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.	

## Document Linkage

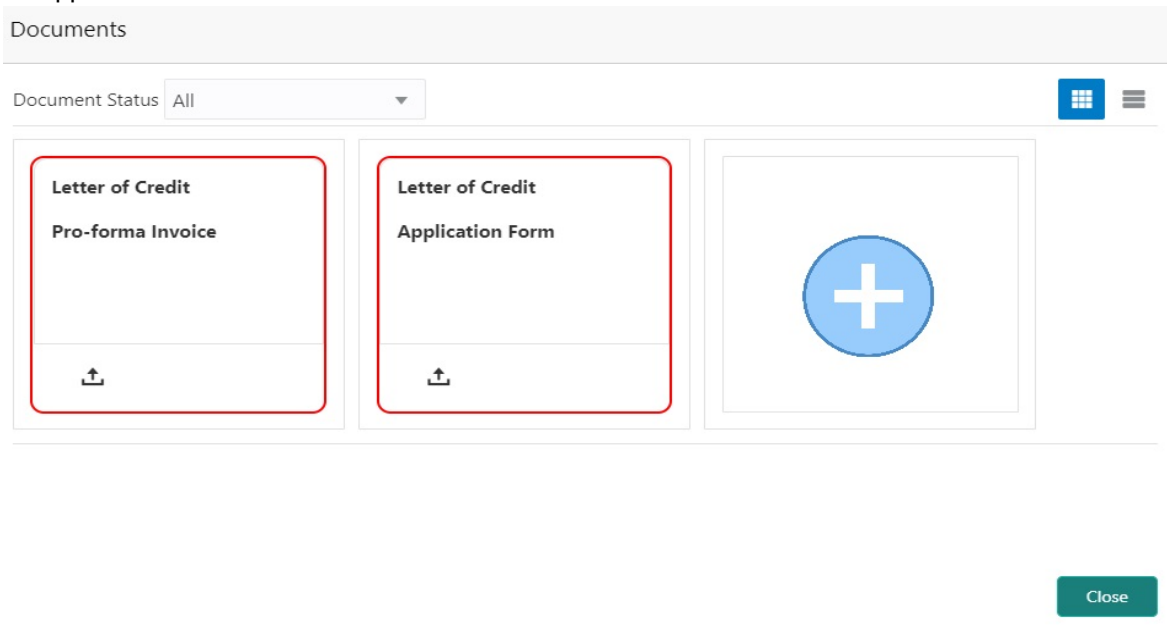
The user can link an existing uploaded document in any of the process stages.

In OBTFPM, system should display Document Ids available in the DMS system. In DMS system, the documents can be Uploaded and stored for future access. Every document stored in DMS will have a unique document id along with other Metadata. The uploaded Document image in the DMS should be available/queried in the Process flow stage screens to link with the task by using the Document ID.

System displays the Documents ids which is not linked with any of the task. Mid office should allow either upload the document or link the document during task processing. The Mid office should allow to Link the same Document in multiple tasks.

1. Navigate to the Registration screen.

2. On the header of **Registration** screen, click **Documents** button. The Document pop-up screen appears.



3. Click the Add Additional Documents button/ link. The **Document** screen appears.

Document

<p>Document Type *  <input type="text" value="Letter of Credit"/></p> <p>Document Title *  <input type="text"/></p> <p>Remarks  <input type="text"/></p> <div style="border: 1px dashed #ccc; padding: 5px; margin-top: 10px; text-align: center;">Drop files here or click to select</div> <p>Selected files: []</p>	<p>Document Code *  <input type="text" value="Insurance Policy"/></p> <p>Document Description  <input type="text"/></p> <p>Document Expiry Date  <input type="text" value=""/></p> <p style="text-align: center; margin-top: 20px;"><a href="#">Link Document</a></p>
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Field	Description	Sample Values
Document Type	Select the Document type from list. Indicates the document type from metadata.	
Document Code	Select the Document Code from list. Indicates the document Code from metadata.	
Document Title	Specify the document title.	

Field	Description	Sample Values
Document Description	Specify the document description.	
Remarks	Specify the remarks.	
Document Expiry Date	Select the document expiry date.	
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	

4. Select the document to be uploaded or linked and click the **Link Document** link. The link Document pop up appears.

The value selected in Document Type and Document code of Document screen are defaulted in the Link Document Search screen.

5. Click **Fetch** to retrieve the details from DMS. System Displays all the documents available for the given Document Type and Document Code for the Customer.

Field	Description	Sample Values
Customer ID	This field displays the transaction Customer ID.	
Document ID	Specify the document Id.	
Document Type	Select the document type from list.	
Document Code	Select the document code from list.	
Search Result		
Document ID	This field displays the document Code from metadata.	

Field	Description	Sample Values
Customer ID	This field displays the transaction Customer ID.	
Document Type	This field displays the document type from metadata.	
Document Code	This field displays the document code from metadata.	
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	

6. Click **Link** to link the particular document required for the current transaction.

Link Document

Customer Id \*  
032204

Document Type \*  
Documentary Collection

Document Id

Document Code \*  
Insurance Policy

[Fetch](#)

Link Document	Document Id	Customer Id	Document Type	Document Code	Upload Date	Reference Number
<a href="#">Link</a>	1559	032204	HGJH	INSURANCE	Mar 9, 2023	032IDCB000017631
<a href="#">Link</a>	2649	032204	testing	INSURANCE	Mar 29, 2023	032ILCC000021179
<a href="#">Link</a>	4143	032204		INSURANCE	May 8, 2023	032ILCU000032029
<a href="#">Link</a>	4145	032204		INSURANCE	May 8, 2023	032ILCU000032042
<a href="#">Link</a>	4305	032204		INSURANCE	May 10, 2023	032IDCB000033105

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[Close](#)

Post linking the document, the user can View, Edit and Download the document.

7. Click **Edit** icon to edit the documents. The Edit Document screen is displayed.

Edit Document

Document Id 2400	Document Title wqwq
Application Reference Number PK2ILCI000019041	Entity Reference Number PK2ILCI000019041
Document Type Id TFPM_DOCTYPE001	Document Description
Remarks	Document Expiry Date Jun 29, 2022

Drop files here or click to select

Current selected files: []

Update Cancel

## Data Enrichment

As part of Data Enrichment, user can enter/update new Export LC Reopen Islamic request.

Export LC Reopen Islamic request that is received at the desk will move to DE stage post successful Registration stage. The transaction will have the details entered during the Registration stage.



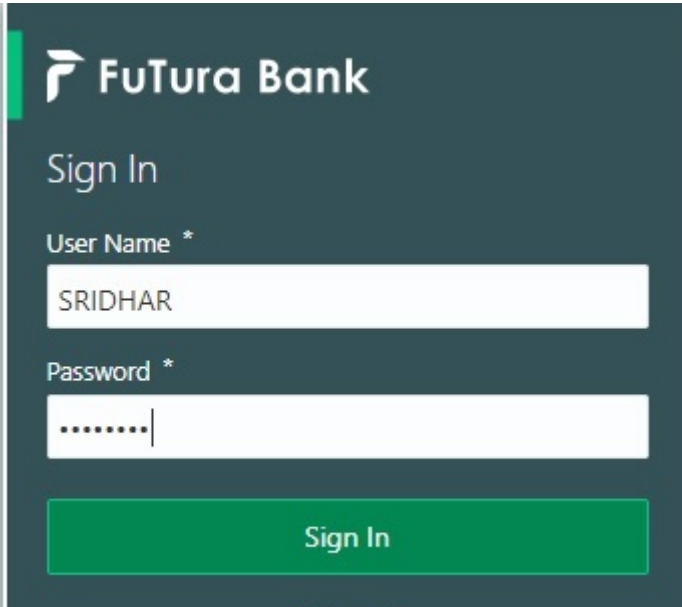
### Note

For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

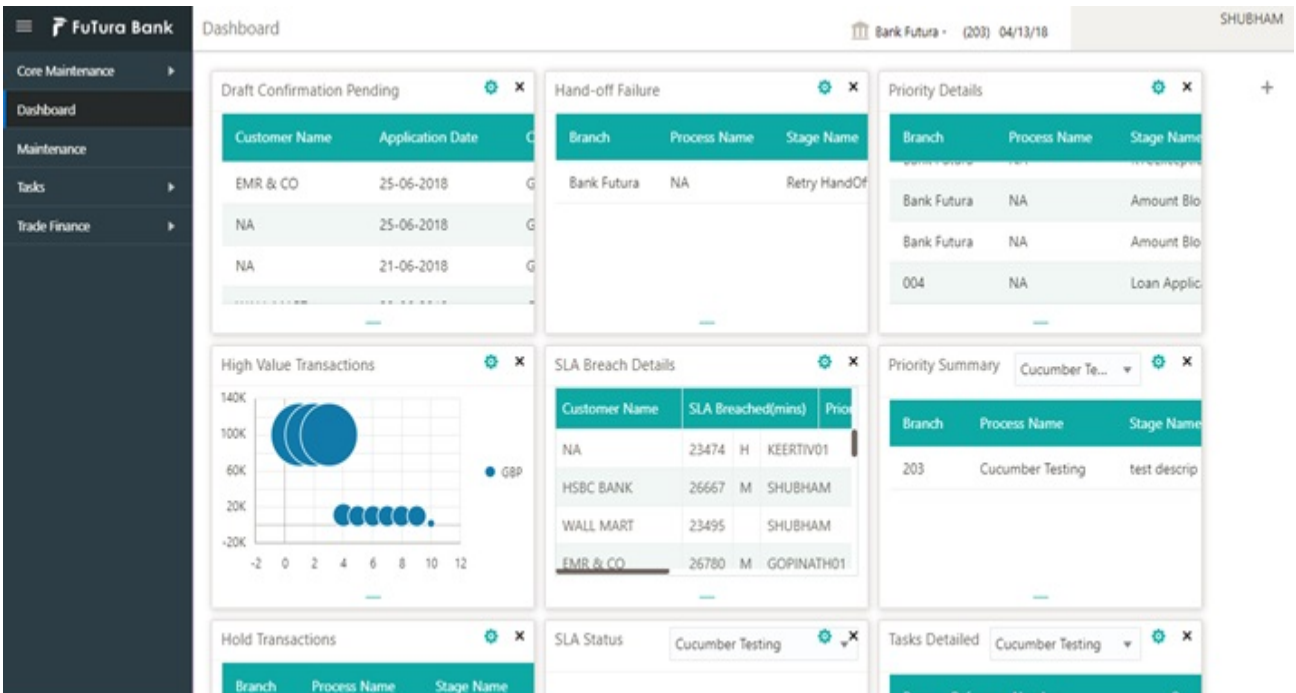
Do the following steps to acquire a task at Data enrichment stage:



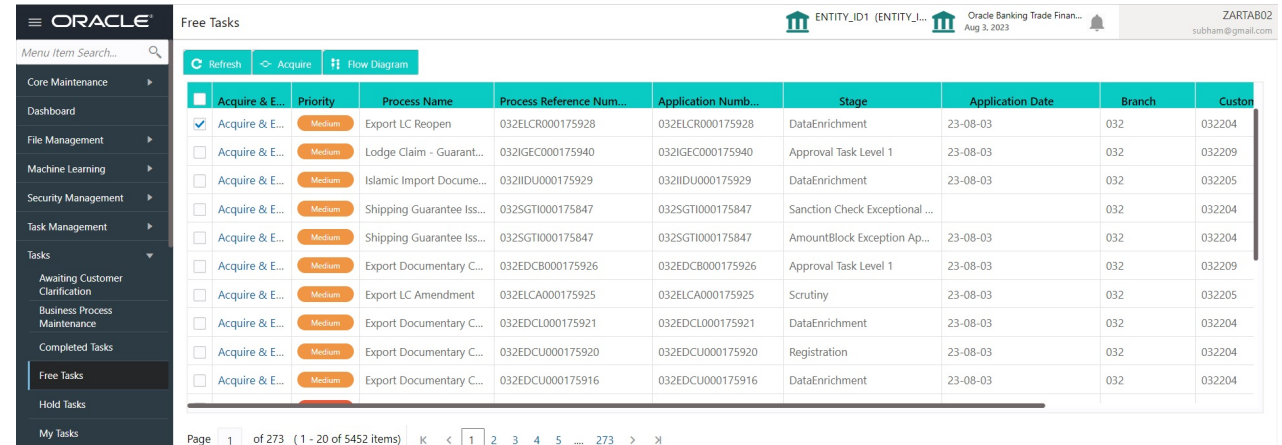
1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user profile.



3. Click Trade Finance> Tasks> Free Tasks.



4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks** tab.

Acquire & E...	Priority	Process Name	Process Reference Num...	Application Num...	Stage	Application Date	Branch	Custom
<input checked="" type="checkbox"/>	Medium	Export LC Reopen	032ELCR000175928	032ELCR000175928	DataEnrichment	23-08-03	032	032204
<input type="checkbox"/>	Medium	Lodge Claim - Guarant...	032IGEC000175940	032IGEC000175940	Approval Task Level 1	23-08-03	032	032209
<input type="checkbox"/>	Medium	Islamic Import Docume...	032IIDU000175929	032IIDU000175929	DataEnrichment	23-08-03	032	032205
<input type="checkbox"/>	Medium	Shipping Guarantee Iss...	0325GTI000175847	0325GTI000175847	Sanction Check Exceptional ...		032	032204
<input type="checkbox"/>	Medium	Shipping Guarantee Iss...	0325GTI000175847	0325GTI000175847	AmountBlock Exception Ap...	23-08-03	032	032204
<input type="checkbox"/>	Medium	Export Documentary C...	032EDCB000175926	032EDCB000175926	Approval Task Level 1	23-08-03	032	032209
<input type="checkbox"/>	Medium	Export LC Amendment	032ELCA000175925	032ELCA000175925	Scrutiny	23-08-03	032	032205
<input type="checkbox"/>	Medium	Export Documentary C...	032EDCL000175921	032EDCL000175921	DataEnrichment	23-08-03	032	032204
<input type="checkbox"/>	Medium	Export Documentary C...	032EDCU000175920	032EDCU000175920	Registration	23-08-03	032	032204
<input type="checkbox"/>	Medium	Export Documentary C...	032EDCU000175916	032EDCU000175916	DataEnrichment	23-08-03	032	032204

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number	Amou
<input checked="" type="checkbox"/> Edit	M	Import LC Reopen	PK2ILCR000056560	PK2ILCR000056560	DataEnrichment	21-05-22	PK2	000150	
<input type="checkbox"/> Edit	M	Export LC Transfer Ame...	PK2ELCT000056556	PK2ELCT000056556	DataEnrichment	21-05-22	PK2	001044	
<input type="checkbox"/> Edit	M	Export LC Transfer Ame...	PK2ELCT000056554	PK2ELCT000056554	Registration	21-05-22	PK2	001044	
<input type="checkbox"/> Edit	M	Export LC Transfer Ame...	PK2ELCT000056552	PK2ELCT000056552	KYC Exceptional approval	21-05-22	PK2	001044	
<input type="checkbox"/> Edit	M	ExportLC Amendment B...	PK2ELCA000056551	PK2ELCA000056551	DataEnrichment	21-05-22	PK2	001044	
<input type="checkbox"/> Edit	M	Export LC Transfer Ame...	PK2ELCT000056498	PK2ELCT000056498	KYC Exceptional approval	21-05-21	PK2	000156	
<input type="checkbox"/> Edit	M	Guarantee SBLC Advise...	PK2GADC000056493	PK2GADC000056493	DataEnrichment	21-05-20	PK2	001044	
<input type="checkbox"/> Edit	M	Guarantee SBLC Advise...	PK2GADC000056467	PK2GADC000056467	AmountBlock Exception App...	21-05-20	PK2	001044	
<input type="checkbox"/> Edit	M	Guarantee SBLC Advise...	PK2GADC000056436	PK2GADC000056436	AmountBlock Exception App...	21-05-20	PK2	001044	
<input type="checkbox"/> Edit	M	Guarantee SBLC Advise...	PK2GADC000055972	PK2GADC000055972	DataEnrichment	21-05-11	PK2	001044	
<input type="checkbox"/> Edit	M	Guarantee SBLC Advise...	PK2GADC000055971	PK2GADC000055971	Registration	21-05-11	PK2	001044	
<input type="checkbox"/> Edit	M	Guarantee SBLC Advise...	PK2GADC000055970	PK2GADC000055970	Registration	21-05-11	PK2	001044	
<input type="checkbox"/> Edit	M	Guarantee SBLC Advise...	PK2GADC000055969	PK2GADC000055969	Registration	21-05-11	PK2	001044	

The Data Enrichment stage has sections as follows:

- Main Details
- Availability Shipment
- Document Details
- Payment Details
- Additional Fields
- Advices
- Additional Details
- Settlement Details
- Summary

Let's look at the details for Data Enrichment stage. User must be able to enter/update the following fields.

## Main Details

Main details section has two sub section as follows:

- Application Details
- LC Details

## Application Details

All fields displayed under Basic details section, would be read only except for the **Priority**.

The screenshot displays the Oracle application details for an Export LC Reopen Islamic application (Application No: 032ELCR000175928). The interface is divided into two main sections: Main Details and LC Details. The Main Details section includes fields for Advising Bank Reference (032ELAC23215ARFD), Priority (Medium), Contract Reference Number (032ELAC23215ARFD), Submission Mode (Desk), Advising Date (Aug 3, 2023), Beneficiary (032204 Air Arabia), Branch (032-Oracle Banking Trade Finan...), Process Reference Number (032ELCR000175928), and Issuing Bank (032302 Abu Dhabi Islam). The LC Details section includes fields for LC Type (Sight), 40A/B - Form of Documentary Credit (IRREVOCABLE), 31C - Date of Issue (Aug 3, 2023), 51A - Applicant Bank (032303 Dubai Bank), 39C - Additional Amount Covered, Advising Bank (032309 RAKBANK), Form of Documentary Credit Details, 40E - Applicable Rules (UCPURR LATEST VERSION), Applicant (032205 Aldar Properties), Amount In Local Currency, Product Code (ELAC), User Reference Number (032ELAC23215ARFD), Date of Expiry (Dec 28, 2023), 39A - Percentage Credit Amount Tolerance, Auto Close, Product Description (Export LC Sight Non Revolving), 23 - Reference To Pre-Advice, 31D - Place of Expiry (LONDON), Limits/Collateral Required, and Closure Date (Jan 27, 2024). The Priority field is highlighted as a read-only field.

Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Advising Bank Reference	Read only field. Advising Bank Reference selected for reopen in Registration stage will be displayed as a read only field.	
MT 720 – Transfer LC	Read only field. Displayed as available from earlier stage.	
Beneficiary	Read only field. Displayed as available from earlier stage.	001344
Branch	Read only field. Displayed as available from earlier stage.	203-Bank Futura -Branch FZ1
Priority	Priority to default based on priority maintenance and user should be allowed to change. Values are High, Medium and Low.	High
Submission Mode	Read only field. Displayed as available from earlier stage.	Desk
Process Reference Number	Read only field. Displayed as available from earlier stage.	
Currency Code, Amount	Read only field. This field displays the currency code of LC along with the currency details as per the latest LC details.	

Field	Description	Sample Values
Advising Date	Read only field. Displayed as available from earlier stage.	04/13/2018
Reopen Date	Read only field. System to default the branch's current date.	04/13/2018
Issuing Bank	Read only field. Displayed as available from earlier stage.	

## LC Details

The user can view the latest LC values displayed in the respective fields. All fields displayed in LC details section are **read only** fields.

Provide the LC Details based on the description in the following table:

Field	Description	Sample Values
LC Type	Read only field. The value used for LC Type as per the latest LC details is displayed.	
Advising Bank	Read only field. This field displays the advising bank details as per the latest LC.	
Product Code	Read only field. This field displays the product code used during LC Reopen.	
Product Description	Read only field. This field displays the description as in Export LC Reopen Islamic.	
40A - Form of Documentary Credit	Read only field. This field displays the form of documentary credit as per the selection done at the time of Export LC Reopen Islamic.	

Field	Description	Sample Values
Form of Documentary Credit Details	Read only field. This field displays the form of documentary credit details.	
User Reference Number	Read only field. Displayed as available from earlier stage.	
Reference to Pre-Advice	Read only field. This field displays the details of Pre-Advice, if issued by the bank.	
Date of Issue	Read only field. This field displays the LC issuance date.	
Applicable Rules	Read only field. This field displays the applicable rule as per the latest LC details.	
Date Of Expiry	Read only field. This field displays the expiry date as per the latest LC details.	09/30/18
Place of Expiry	Read only field. This field displays the place of expiry as per the latest LC details.	
Applicant Bank	Read only field. This field displays the applicant bank details as per the latest LC details.	
Applicant	Read only field. This field displays the details of the applicant as per the latest LC details.	
Percentage Credit Amount Tolerance	Read only field. This field displays the percentage credit amount tolerance details as per the latest LC details.	
Limits/Collateral Required	Read only field. Limits/Collateral applicable as per the latest LC details is displayed.	
Additional Amount Covered	Read only field. This field displays the details of additional amount covered as per the latest LC details.	
Amount In Local Currency	Read only field. Amount in local currency as per the latest LC details should be displayed.	

Field	Description	Sample Values
Auto Close	<p>Read only field.</p> <p>Toggle On: Enable the toggle indicates Auto close is required for that transactions.</p> <p>Toggle Off: Disable the toggle indicates Auto close is not required for that transactions.</p>	
Closure Date	<p>Read only field.</p> <p>System default the "Closure Date" with the value "Expiry Date" + No of Closure days maintained in the respective Product in which the contract has been created.</p> <p>System automatically close the contract on the specified "Closure Date" if "Auto Close" is selected as "Yes" for the specific contract.</p>	

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	<p>Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.</p>	
Documents	<p>Click to View/Upload the required document.</p> <p>Application displays the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>User can capture remarks as well as see remarks made in the earlier screens/stages.</p>	
Overrides	<p>Click to view overrides, if any.</p>	

Field	Description	Sample Values
Customer Instruction	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
View LC	User can view the LC summary with the latest LC details values.	
View LC Events	User can view the LC Events.	
Request Clarification	User should be able to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Field	Description	Sample Values
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Back	This button is disabled in this hop.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Availability Shipment

In this section user can view the basic details of Availability, Shipment and Goods description in the Export LC Reopen request.

Field	Description	Sample Values
Available With	Read only field. This field identifies the bank with which the credit is available.	
Available By	Read only field. This field displays how the credit is available.	
Drafts At	Read only field. This field displays drafts as per the latest LC details.	



Field	Description	Sample Values
Drawee	Read only field. This field displays drawee as per the latest LC details.	
Payment Details	Read only field. This field displays the payment details.	
Shipment Details		
Partial Shipments	Read only field. Partial Shipment as per the latest LC details is displayed.	
Transshipment	Read only field. Transshipment as per the latest LC details is displayed.	
Place Of Taking In Charge	Read only field. The Place of Taking Charge as per the latest LC details is displayed.	
Port Of Loading	Read only. The Airport/Port of loading as per the latest LC details is displayed.	
Port Of Discharge	Read only field. The Airport/Port of discharge as per the latest LC details is displayed.	
Place Of Final Destination	Read only field. The place of final destination as per the latest LC details is displayed.	
Latest Date Of Shipment	Read only field. The latest date for shipment as per the latest LC details is displayed.	
Shipment Period	Read only field. Shipment period as per the latest LC details is displayed.	
Transport Details	Read only field. The transportation details of shipment.	

## Description Of Goods And Or Services

This field contains a description of the goods and/or services. Provide the Shipment Details based on the description in the following table:

Field	Description	Sample Values
INCO Terms	Read only field. Default INCO Terms as per the latest LC details is displayed.	
INCO Description	Read only field. Defaults INCO terms description as in LC Issuance.	
Goods Code	Read only field. Displays the goods code.	
Goods Type	Read only field. Displays the goods type depending on goods code.	
Goods Description	Read only field. The goods description is auto populated depending on selected goods code.	
No of Units	Read only field. Number of units being imported or exported.	
Price per Unit	Read only field. The value for price per unit.	
Total Amount	Read only field. System calculates the total price. In case of online request, the system should populate the total amount from incoming request. System should validate that the total amount is equal to the value of the transaction (LC/ Collection).	
Action	Edit icon - This button is disabled. Delete icon - This button is disabled.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.	

Field	Description	Sample Values
Documents	<p>Click to View/Upload the required document.</p> <p>Application displays the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	User can capture remarks as well as see remarks made in the earlier screens/stages.	
Overrides	Click to view overrides, if any.	
Customer Instruction	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Request Clarification	User should be able to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Field	Description	Sample Values
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Back	Click Back to move to the previous screen of Data Enrichment stage.	
Next	Click Next to move to next logical screen of Data Enrichment stage.	

## Documents Details

User can view the Documents and conditions details for Export LC reopen Islamic.

The screenshot displays the Oracle Data Enrichment interface for 'Export LC Reopen Islamic'. The application number is 032ELCR000175928. The interface includes a navigation menu on the left with options like Main Details, Availability Shipment, Document Details (selected), Payment Details, Additional Fields, Advices, Additional Details, Settlement Details, and Summary. The main content area shows 'Document Details' and 'Additional Conditions' sections, both of which currently display 'No data to display.' The top navigation bar includes tabs for Clarification Details, Documents, Remarks, Overrides, and Customer Instruction. The bottom of the interface features a row of action buttons: Audit, Request Clarification, Reject, Refer, Hold, Cancel, Save & Close, Back, and Next.

## Document Details

Documents details as per the latest LC details is displayed.

Field	Description	Sample Values
Code	Document code is auto-populated from the latest LC.	
Document Description	Description of the document is auto-populated from the latest LC.	
Copy	Number of duplicate copies of documents as required in LC.	
Original	Number of documents in original as required in LC.	
Clause Details	Description of the clause required as per LC.	
Original Doc Required	System defaults the value to display whether original documents are required or not.	
Action	Edit icon - This button is disabled. Delete icon - This button is disabled.	

## Additional Conditions

Additional conditions as per the latest LC details is displayed.

FFT Code	This field displays the FFT code as per the latest LC.	
FFT Description	This field displays the description of the FFT code as per the latest LC.	
Action	Edit icon - This button is disabled. Delete icon - This button is disabled.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.	

Field	Description	Sample Values
Documents	<p>Click to View/Upload the required document.</p> <p>Application displays the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	User can capture remarks as well as see remarks made in the earlier screens/stages.	
Overrides	Click to view overrides, if any.	
Customer Instruction	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Request Clarification	User should be able to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Field	Description	Sample Values
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Cancel	<p>Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p>	
Save & Close	<p>Save the details provided and holds the task in 'My Task' queue for further update.</p> <p>This option will not submit the request.</p>	
Back	<p>Click Back to move to the previous screen of Data Enrichment stage.</p>	
Next	<p>Click Next to move to next logical screen of Data Enrichment stage.</p>	

## Payment Details

In this section, user can view the Payment data segment for Export LC Reopen Islamic request. The user can verify the basic details available in the Export LC reopen Islamic request.

The screenshot displays the Oracle system interface for 'Payment Details' of an 'Export LC Reopen Islamic' request. The application number is 032ELCR000175962. The interface is divided into several sections:

- Navigation Menu:** Includes Main Details, Availability Shipment, Document Details, Payment Details (selected), Additional Fields, Advices, Additional Details, Settlement Details, and Summary.
- Payment Details Section:**
  - 49G-Special Payment conditions for beneficiary:** Includes a field for 'Partial Confirmation Allowed' (toggle) and '58A - Requested Confirmation Party'.
  - 49H-Special Payment conditions for receiving bank:** Includes 'Confirmation %' (0) and '53A - Reimbursing Bank'.
  - 48-Period for Presentation:** Set to '21'.
  - 49-Confirmation Instructions:** Set to 'WITHOUT'.
  - 57A-Advise Through Bank:** Includes a field for '57A - Account with Bank'.
  - 71 D Charges:** Includes a field for '71 D Charges'.
  - 72-Sender to Receiver Information:** Includes a field for '72-Sender to Receiver Information'.
  - 77-MT730 - Acknowledgement Sent:** Includes '72-Sender to Receiver Information' and '71 D Charges'.
  - 77-MT710 - Information to Advise Through Bank:** Includes '72-Sender to Receiver Information' and '78D - Instructions to Intermediary Bank'.
- Toolbar:** Includes buttons for 'Request Clarification', 'Reject', 'Refer', 'Hold', 'Cancel', 'Save & Close', 'Back', and 'Next'.

DE user can view the latest LC values displayed in the respective fields. All fields displayed are **read only** fields.

Field	Description	Sample Values
Special Payment Conditions for Beneficiary	Read only field. Special payment condition for beneficiary as per the latest LC details is displayed.	
Special Payment Conditions for receiving Bank	Read only field. Special payment condition for receiving bank, as per the latest LC details is displayed.	
Period for Presentation	Read only field. Period of presentation, as per the latest LC details is displayed.	
Confirmation Instructions	Read only field. Confirmation instruction as per the latest LC details is displayed.	
Partial Confirmation Allowed	Read only field. Partial confirmation allowed/not allowed as per the latest LC details is displayed.	
Confirmation %	Read only field. Confirmation percent as per the latest LC details is displayed.	



Field	Description	Sample Values
Confirmation Amount	Read only field. Confirmation amount as per the latest LC details is displayed.	
Reimbursing Bank Charge Type	Read only field. Displays the reimbursing bank charge type. The options are: <ul style="list-style-type: none"> <li>• Claimants - Select this option, if the charges are to be claimed from Beneficiary</li> <li>• Ours - Select this option, if the charges are to be borne by Applicant</li> </ul> This field should be enabled only if <b>Reimbursing Bank</b> field has value.	
Requested Confirmation Party	Read only field. Requested Confirmation Party, as per the latest LC details is displayed.	
Reimbursing Bank	Read only field. Displays the reimbursing bank details.	
Advise Through Bank	Read only field. Advise Through Bank, as per the latest LC details is displayed.	
Instructions to P/A/N Bank	Read only field. Instructions to P/A/N Bank, as per the latest LC details is displayed.	
Sender to Receiver Information	Read only field. Sender to Receiver Information as per the latest LC details is displayed.	
Charges	Read only field. Charges as per the latest LC details is displayed.	

MT730- Acknowledgment Sent

Sender to Receiver Information	Read only field. Displays the sender to receiver information.	
Narrative	Read only field. Displays the narrative.	
Issuing Bank Account No	Read only field. Displays the issuing bank account number.	
Charges to be Claimed	Read only field. Displays the charges that is to be claimed.	

Field	Description	Sample Values
Charges	Read only field. Displays the Charges as per the latest LC details	
Issuing Bank Date	Read only field. Displays the date of issuing.	04/13/2018
Account with Bank		
MT710 - Information to Advise Through Bank		
Sender to Receiver Information	Read only field. Displays the sender to receiver information.	
Instructions to Intermediary Bank	Read only field. Displays the instructions to Intermediary Bank.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.	
Documents	Click to View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	User can capture remarks as well as see remarks made in the earlier screens/stages.	
Overrides	Click to view overrides, if any.	

Field	Description	Sample Values
Customer Instruction	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Request Clarification	User should be able to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	

Field	Description	Sample Values
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Back	Click Back to move to the previous screen of Data Enrichment stage.	
Next	Click Next to move to next logical screen of Data Enrichment stage.	

## Additional Fields

In this section, the user can input in the additional fields implemented by the bank for Export LC Reopen Islamic.

Any user defined fields maintained at the bank level should be available in this Additional field details.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.	

Field	Description	Sample Values
Documents	<p>Click to View/Upload the required document.</p> <p>Application displays the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	User can capture remarks as well as see remarks made in the earlier screens/stages.	
Overrides	Click to view overrides, if any.	
Customer Instruction	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Request Clarification	User should be able to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Field	Description	Sample Values
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Back	Click Back to move to the previous screen of Data Enrichment stage.	
Next	Click Next to move to next logical screen of Data Enrichment stage.	

## Advices

DE user can view the Advices generated during Import LC Reopen request. Advices menu displays the advices available under a product code from the back office as tiles. Some of the possible advices could be of LC closure, payment message, etc.

The screenshot displays the Oracle Data Enrichment application interface. At the top, the Oracle logo is visible on the left, and user information (ENTITY\_ID1, ENTITY\_ID2, FLEXCUBE UNIVERSAL BAN., Aug 3, 2023, ZARTAB01, subham@gmail.com) is on the right. Below the header, there are tabs for Clarification Details, Documents, Remarks, Overrides, and Customer Instruction. The main content area shows a navigation sidebar on the left with options like Main Details, Availability Shipment, Document Details, Payment Details, Additional Fields, Advices (selected), Additional Details, Settlement Details, and Summary. The Advices section is active, displaying a list of advices. One advice is visible: Advice Name: PAYMENT\_MESSAGE, Advice Party: Party Name, Suppress: NO, Advice. At the bottom, there is a toolbar with buttons for Audit, Request Clarification, Reject, Refer, Hold, Cancel, Save & Close, Back, and Next.

The user can also suppress the Advice, if required.

Advice Details
✕

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Advice Details

Suppress Advice

Advice Name

Medium

Advice Party

Party ID

Party Name

---

Instructions +

Instruction Code	Instruction Description	Edit	Action
No data to display.			

Cancel

Field	Description	Sample Values
Suppress Advice	<p><b>Toggle on:</b> Switch on the toggle if advice is suppressed.</p> <p><b>Toggle off:</b> Switch off the toggle if suppress advice is not required for the amendments</p>	
Advice Name	<p>Read only field.</p> <p>User can select the instruction code as a part of free text.</p>	
Medium	<p>Read only field.</p> <p>The medium of advices is defaulted from the system.</p>	
Advice Party	<p>Read only field.</p> <p>Value be defaulted from Export LC Reopen Islamic.</p>	
Party ID	<p>Read only field.</p> <p>Value be defaulted from Export LC Reopen Islamic.</p>	
Party Name	<p>Read only field.</p> <p>Value be defaulted from Export LC Reopen Islamic.</p>	
<b>Instruction Details</b>		
Instruction Code	<p>Read only field.</p> <p>The instruction code as a part of free text.</p>	
Instruction Description	<p>Read only field.</p> <p>The Instruction description is populated based on the FFT code.</p>	

Field	Description	Sample Values
Edit icon	This button is disabled.	
Action	Edit icon - This button is disabled. Delete icon - This button is disabled.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.	
Documents	Click to View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	User can capture remarks as well as see remarks made in the earlier screens/stages.	
Overrides	Click to view overrides, if any.	
Customer Instruction	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Request Clarification	User should be able to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.	



Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Cancel	<p>Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p>	
Save & Close	<p>Save the details provided and holds the task in 'My Task' queue for further update.</p> <p>This option will not submit the request.</p>	
Back	<p>Click Back to move to the previous screen of Data Enrichment stage.</p>	
Next	<p>Click Next to move to next logical screen of Data Enrichment stage.</p>	

## Additional Details

DE user can view the additional details available for the Export LC Reopen Islamic request. Some of the possible details could be related to

- Revolving Details
- Limits and Collateral ((Verification Applicable))

- Commission, Charges and Taxes
- Tracer Details
- Preview Messages
- FX Linkage

Export LC Reopen Islamic  
DataEnrichment :: Application No:- 032ELCR000175928

Additional Details

Revolving Details	Limits and Collaterals	Commission, Charges and Taxes	Tracer Details
Revolving : <b>No</b> Revolving In : Revolving Frequency :	Contribution Currency : Contribution Amount : Limit Status : Collateral Currency : Collateral Contr. : Collateral Status :	Charge : <b>AED 50.00</b> Commission : Tax : Block Status : <b>Not Initiated</b>	Tracer Code : <b>CON_TRACER</b> Required : <b>No</b> Medium : Frequency :
Preview Messages	FX Linkage		
Language : Preview Advice : -	FX Reference Number : Contract Currency : Contract Amount :		

## Revolving Details

Revolving Details

Revolving: No

Revolving In: [Dropdown]

Revolving Frequency: [Dropdown]

Revolving Units: [Dropdown]

Next Reinstatement Date: [Calendar]

Cumulative:

Automatic Reinstatement:

Provide the Revolving Details based on the description in the following table:

Field	Description	Sample Values
Revolving	Select if the LC is revolving or not using the drop down.	
Revolving In	Select the mode of revolving in this field. The LC can revolve with Time or Units.	

Field	Description	Sample Values
Revolving Frequency	In case the LC revolves with time, then this field should be updated. This field captures the frequency in days and months by which the LC revolves.	
Revolving Units	You can capture the units by which the LC revolves.	
Next Reinstatement Date	This field defaults the date of next reinstatement for the LC based on the revolving frequency selected.	
Cumulative	This field is a toggle to indicate if the LC value has to be cumulative or not on reinstatement.	
Automatic Reinstatement	This field enables you to have automatic reinstatement on the reinstatement day without manual intervention.	

## Limits and Collaterals

On Approval, system should not release the Earmarking against each limit line and system should handoff the "Limit Earmark Reference Number" to the back office. On successful handoff, back office will make use of these "Limit Earmark Reference Number" to release the Limit Earmark done in the mid office (OBTFFPM) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

Limits and Collaterals
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▲ Limit Details

Customer ID	Linkage Type	Liability Number	Line Id/Linkage Ref No	Line Serial	Contribution %	Contribution Currency	Amount to Earmark	Limit Check Response	Response Message	View
No data to display.										

▲ Cash Collateral Details

Collateral Percentage \*

Collateral Currency and amount

Exchange Rate

Sequence Number	Settlement Account Currency	Settlement Account	Exchange Rate	Collateral %	Contribution Amount	Contribution Amount in Account Currency	Account Balance Check Response
No data to display.							

Save & Close Close

Click **View** to view the limit details.

Field	Description	Sample Values
<b>Limit Details</b>		
Below fields are displayed on the Limit Details pop-up screen.		
Customer ID	Applicant's/Applicant Bank customer ID will get defaulted.	
Linkage Type	The linkage type. Linkage type can be: <ul style="list-style-type: none"> <li>Facility</li> <li>Liability</li> </ul> By default Linkage Type should be "Facility".	
Contribution%	System will default this to 100%. Once contribution % is provided, system will default the amount.  System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.	
Liability Number	System will default the Liability Number.	
Contribution Currency	The LC currency will be defaulted in this field.	

Field	Description	Sample Values
Line ID/Linkage Ref No	System will default the Line ID/Linkage Ref No from the various lines available and mapped under the customer id.	
Line Serial	Displays the serial of the various lines available and mapped under the customer id. This field appears on the Limits grid.	
Limit/ Liability Currency	Limit Currency will be defaulted in this field, when you select the <b>Liability Number</b>	
Limits Description	This field displays the limits description.	
Limit Check Response	Response can be 'Success' or 'Limit not Available' based on the limit service call response.	
Amount to Earmark	This field defaults the amount to earmark value.. Amount to earmark value will default based on the contribution %.	
Expiry Date	This field displays the date up to which the Line is valid	
Limit Available Amount	This field will display the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount. The value in this field appears, if you click the Verify button.	
Response Message	Detailed Response message. The value in this field appears, if you click the Verify button.	
ELCM Reference Number	This field displays the ELCM reference number.	
Below fields appear in the Limit Details grid along with the above fields.		
Line Serial	Displays the serial of the various lines available and mapped under the customer id.	
View	Click the link to view the Limit Details.	

## Collateral Details

Collateral Details
✕

Total Collateral Amount * <input type="text"/>	Collateral Amount to be Collected * <input type="text"/>
Sequence Number <input type="text" value="1.0"/>	Collateral Split % * <input type="text" value="16.6667"/> <span style="float: right;">▼ ▲</span>
Collateral Contribution Amount * <input type="text" value="AED 1,500.00"/>	Settlement Account * <input type="text"/> <span style="float: right;">🔍</span>
Settlement Account Currency <input type="text"/>	Exchange Rate <input type="text"/> <span style="float: right;">▼ ▲</span>
Contribution Amount in Account Currency <input type="text"/>	Account Available Amount <input type="text"/>
Response <input type="text" value="VN"/>	Response Message <input type="text"/>

✕ Cancel

Field	Description	Sample Values
Cash Collateral Details		
Collateral Percentage	The percentage of collateral to be linked to this transaction.	
Collateral Currency and amount	System populates the contract currency as collateral currency by default.	
Exchange Rate	System populates the exchange rate maintained. User can modify the collateral Currency and amount. System validates for the Override Limit and the Stop limit if defaulted exchange rate is modified.	
Collateral Details		
Below fields are displayed on the Collateral Details pop-up screen.		
Customer Id	Customer ID is defaulted from the system.	
Total Collateral Amount	Read only field. This field displays the total collateral amount provided by the user.	
Collateral Amount to be Collected	Read only field. This field displays the collateral amount yet to be collected as part of the collateral split.	

Field	Description	Sample Values
Sequence Number	Read only field. The sequence number is auto populated with the value, generated by the system.	
Collateral Split %	The collateral split% to be collected against the selected settlement account.	
Collateral Contribution Amount	Collateral contribution amount will get defaulted in this field.	
Settlement Account	The settlement account for then collateral.	
Settlement Account Currency	The Settlement Account Currency.	
Exchange Rate	Read only field. This field displays the exchange rate, if the settlement account currency is different from the collateral currency.	
Contribution Amount in Account Currency	Read only field. This field displays the contribution amount in the settlement account currency as defaulted by the system.	
Account Available Amount	Account Available Amount will be auto-populated based on the Settlement Account selection.	
Response	Response can be 'Success' or 'Amount not Available'.	
Response Message	Detailed Response message.	
Cancel	Click to cancel the entry.	

Below fields appear in the **Cash Collateral Details** grid along with the above fields.

Collateral%	The percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message	
Contribution Amount	This field displays the collateral contribution amount.  The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.	
Account Balance Check Response	This field displays the account balance check response.	
View Link	Click the View link to view the Collateral Details.	

## Commission, Charges and Taxes

Commission,Charges and Taxes
✕

Recalculate
Redefault

Commission Details

Event

Event Description

Component	Rate	Modified Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settlement Account
No data to display.								Waive	

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Charge Details

Component	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
No data to display.										

Page 1 (0 of 0 items) ⏪ < 1 > ⏩

Tax Details

Component	Type	Value Date	Currency	Amount	Billing	Defer	Settlement Account
No data to display.							

Save & Close
Close

### Commission Details

If default commission is available under the product, it should be defaulted here with values.

Field	Description	Sample Values
Event	Read only field. This field displays the event name.	
Event Description	Read only field. This field displays the description of the event.	
Component	Select the commission component	
Rate	Defaults from product.	
Modified Rate	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Currency	Defaults the currency in which the commission needs to be collected.	
Amount	An amount that is maintained under the product code defaults in this field.	
Modified Amount	Read only.	
Billing	If charges/commission is handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	The check box is selected if charges/commissions has to be deferred and collected at any future step.	



Field	Description	Sample Values
Waive	The check box is selected to waive the charges/ commission.  Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.  If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.	
Charge Party	Charge party will be 'Applicant' by Default.	
Settlement Account	Details of the Settlement Account.	
Amendable	The value is auto-populated as the commission can be amended or not.	

## Charges

In Additional Details section, default commission, charges and tax if any, will get populated.

If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

Provide the Charge Details based on the description provided in the following table:

Field	Description	Sample Values
Component	Charge Component type.	
Tag Currency	Defaults the tag currency in which the charges have to be collected.	
Tag Amount	Defaults the tag amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field.	
Modified Amount	Read only.	

Field	Description	Sample Values
Billing	<p>If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can not select/de-select the check box if it is de-selected by default.</p> <p>This field is disabled, if 'Defer' toggle is enabled</p>	
Defer	<p>This check box is selected, if charges have to be deferred and collected at any future step.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can select/de-select the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>	
Waive	<p>If charges have to be waived, this check box is selected.</p> <p>Based on the customer maintenance, the charges should be marked for Billing or for Defer.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

## Tax Details

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

This section displays the tax details:

Field	Description	Sample Values
Component	Tax Component type	
Type	Type of tax Component.	
Value Date	This field displays the value date of tax component.	
Currency	The tax currency is the same as the commission.	

Field	Description	Sample Values
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Billing	If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.  This field is disabled, if 'Defer' toggle is enabled.	
Defer	If taxes have to be deferred and collected at any future step, this option has to be enabled.  The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.	
Settlement Account	Details of the settlement account.	

## Tracers Details

Tracer Details x

Tracer Details

Tracer Code	Description	Party Type	Required	Maximum Tracers	Number Sent	Start Days	Last Sent On	Medium	Frequency	Template Id	Action
CON_TRACER			<input checked="" type="checkbox"/>	10	9	10		MAIL	6	NTF_FOR_NEXN	

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Save & Close
Close

Provide the tracer details based on the description in the following table:

Field	Description	Sample Values
Tracer Code	Tracer code is auto-populated from the latest LC.	
Description	Tracer description is auto-populated from the latest LC.	
Party Type	Click <b>Search</b> to search and select the party type of the tracers from the lookup.	
Required	Toggle on - Switch on the toggle to capture the tracer details.  Toggle off - Switch of the toggle, if user does not require to capture tracer details.	
Maximum Tracers	Provide the value for maximum number of tracers.	
Number Sent	Provide the number of tracers sent.	
Start Days	Capture the tracer start days.	

Field	Description	Sample Values
Last Sent On	Capture the date on which the tracer is last sent.	
Medium	Select the tracer medium from the LOV: <ul style="list-style-type: none"> <li>• Mail</li> <li>• Swift</li> </ul>	
Frequency	System will default the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc.	
Template ID	Click <b>Search</b> to search and select the party type of the template ID from the lookup.	

## Preview Messages

The bank user can view a preview of the message and advice simulated from back office which is based on the details captured in the previous screen.

The Preview section consists of following.



Field	Description	Sample Values
Preview SWIFT Message		
Language	Read only field. English is a default selected language.	
Message Type	Select the message type.	
Message Status	Read only field. Display the message status of draft message of Export LC details.	
Repair Reason	Read only field. Display the message repair reason of draft message of Export LC details.	




Field	Description	Sample Values
Preview Message	Display a preview of the draft message.	
Preview Mail Device		
Language	Read only field. English is a default selected language.	
Advice Type	Select the advice type.	
Message Status	Read only field. Display the message status of draft message of Export LC details.	
Repair Reason	Read only field. Display the message repair reason of draft message of Export LC details.	
Preview Message	This toggle enables the user to select if draft confirmation is required or not	

## FX Linkage

This section enables the user to link the existing FX contract(s) to the LC transactions. User can link multiple forward FX contracts.

- FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the bill .

FX Reference Number	Bought Currency	SOLD Currency	Available Contract Amount	Rate	Linked Amount	Total Utilized Amount	FX Expiry Date	Action
032FXF2232155502	AED	USD	AED 222,999.99	1.4	AED 100,000.00	AED 0.00	Jan 31, 2025	 

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Average FX Rate  
0

### FX Linkage ✕

<b>FX Reference Number *</b> 032FXF2230890501 <input type="text"/>	<b>Currency</b> AED
<b>Contract Amount</b> AED ▼ AED 149,999,998.50	<b>Available FX Contract Amount</b> AED ▼ AED 149,873,698.50
<b>Linkage Amount *</b> AED ▼ AED 27,000.00	<b>Rate</b> 1.5 ▼ ▲
<b>FX Amount in Local Currency</b> GBP ▼ £149,999,998.50	<b>FX Expiry Date</b> Dec 30, 2025 <input type="text"/>
<b>FX Delivery Period From</b> <input type="text"/>	<b>FX Delivery Period To</b> <input type="text"/>

Provide the FX linkage detail based on the description in the following table:

Field	Description	Sample Values
<p>Click + plus icon to add new FX linkage details.</p> <p>Below fields are displayed on the FX linkage pop-up screen, if the user clicks plus icon.</p>		
FX Reference Number	<p>Select the FX contract reference number from the LOV.</p> <p>On select and save and close, system defaults the available amount, bot currency, sold currency and rate.</p> <p>Forward FX Linkage available for selection at bill would be as follows,</p> <ul style="list-style-type: none"> <li>• Counterparty of the FX contract should be the counterparty of the Bill contract.</li> <li>• Active Forward FX transactions authorized not marked for auto liquidation.</li> </ul> <p>Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.</p>	
Currency	This field displays the FX BOT currency from the linked FX contract.	
Contract Amount	<p>This field displays the FX BOT currency and Amount.</p> <p>The user can change the currency.</p>	
Available FX Contract Amount	<p>This field displays the available FX contract amount.</p> <p>The value is from the "Available Amount" in FXDLINKG screen in OBTR.</p> <p>Available Amount BOT currency and Amount is displayed.</p>	
Linkage Amount	<p>This field displays the amount available for linkage.</p> <p>The Linkage amount should default the LC Contract Currency and allowed to change the linkage amount alone.</p> <p>The validation "Sum of Linked amount will not be greater than contract amount" or "Linkage amount will not be greater than the available amount for linkage" should be triggered on save of the FX linkage screen when trying to link the single FX or multiple FX.</p>	
Rate	This field displays the exchange rate defaulted from the linked FX Contract.	

Field	Description	Sample Values
FX Amount in Local Currency	This field displays the FX amount in local currency. The value is defaulted as FX BOT currency and Amount from FXDTRONL	
FX Expiry Date	This field displays the expiry date from the linked FX contract.	
FX Delivery Period - From	This field displays the date from which the contract is valid for utilization.	
FX Delivery Period - To	This field displays the date to which the contract is valid for utilization.	
Below fields appear in the FX linkage grid along with the above fields.		
Bought Currency	This field displays the currency from the linked FX contract.	
Sold Currency	This field displays the currency from the linked FX contract.	
Available Contract Amount	Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.	
Linked Amount	Sum of Linked amount will not be greater than LC contract amount. Linked amount will not be greater than the available amount for linkage.	
Total Utilized amount	This field displays the total amount utilized against the corresponding linked FX. On query, both Utilized and Total Utilized amount holds the amount of latest version. The value is Total Utilized Amount BOT currency and Amount for Import LC/Guarantee Issuance from FXDLINKG	
Average FX Rate	Multiple forward FX contract could be linked, and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.	
Action	Click the Edit icon to modify the FX details. Click the Delete icon to delete the FX details.	

## Action Buttons



Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.	
Documents	<p>Click to View/Upload the required document.</p> <p>Application displays the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	User can capture remarks as well as see remarks made in the earlier screens/stages.	
Overrides	Click to view overrides, if any.	
Customer Instruction	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Request Clarification	User should be able to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Field	Description	Sample Values
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Back	Click Back to move to the previous screen of Data Enrichment stage.	
Next	Click Next to move to next logical screen of Data Enrichment stage.	

## Settlement Details

The user can view the settlement details for Import LC Reopen request. The following are the list of fields to be displayed.

The screenshot displays the Oracle Financials Settlement Details interface. The main content area shows a table with the following data:

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event
AELAC_COMM_LIQD	AED	Debit	0322040001	Air Arabia	AED	No	No
COLLAMT_OSEQ	AED	Debit	0322040001	Air Arabia	AED	No	Yes
COLL_AMNDAMTEQ	AED	Debit	0322040001	Air Arabia	AED	No	No
COLL_AMTEQ	AED	Debit	0322040001	Air Arabia	AED	No	No
COLL_AVALAMTEQ	AED	Credit	0322040001	Air Arabia	AED	No	No
LCADVBC_LIQD	AED	Debit	0322040008	Air Arabia	USD	No	No
LCCLSCHG_LIQD	AED	Debit	0322040001	Air Arabia	AED	No	No

The interface includes a navigation menu on the left with options like Main Details, Availability Shipment, Document Details, Payment Details, Additional Fields, Notices, Additional Details, Settlement Details (selected), and Summary. At the bottom, there are action buttons: Request Clarification, Reject, Refer, Hold, Cancel, Save & Close, Back, and Next.

Provide the settlement details based on the description in the following table:

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	System populates the components based on the product selected.	
Currency	System displays the currency for the component.	
Debit/Credit	System defaults the debit/credit indicators for the components	
Account	System defaults the value based on the product selected.	
Account Description	System displays the account description for the account chosen.	
Account Currency	System displays the account currency for all items based on account number	
Netting Indicator	System displays the netting indicator applicable.	
Current Event	System displays the the current event as Y or N.	

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.	
Documents	Click to View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	User can capture remarks as well as see remarks made in the earlier screens/stages.	
Overrides	Click to view overrides, if any.	

Field	Description	Sample Values
Customer Instruction	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Request Clarification	User should be able to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	

Field	Description	Sample Values
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Back	Click Back to move to the previous screen of Data Enrichment stage.	
Next	Click Next to move to next logical screen of Data Enrichment stage.	

## Summary

User can review the summary of details updated in Data Enrichment stage Import LC Reopen request.

As part of summary screen, the user can see the summary tiles. The tiles should display a list of important fields with values and the user can drill down from summary Tiles into respective data segments.

**Export LC Reopen Islamic**  
DataEnrichment :: Application No:- 032ELCR000175962

**Summary** (Screen 9 / 9)

Main Details	Availability Shipment	Document Details	Payment Details
Form of LC : <b>IRREVOCABLE</b> Submission Mode : <b>Desk</b> Date of Issue : <b>2023-08-03</b>	Available With : <b>NBDUAEADXXX</b> Available By : <b>NEGOTIATION</b> Port of Loading : <b>NEW YORK</b> Port of Discharge : <b>LONDON</b>	Document 1 : Document 2 :	Period of Present. : <b>21</b> Confirmation Instr. : <b>WITHOUT</b>
Additional Fields	Advices	Revolving Details	Limits and Collaterals
Click here to view Additional fields :	Advice 1 : <b>PAYMENT_MESS...</b>	Revolving : <b>N</b> Revolving In : Revolving Frequency :	Contribution Currency : Amount to Earmark : Limit Status : <b>Not Verified</b> Collateral Currency : Collateral Contr. : Collateral Status : <b>Not Verified</b> Deposit Linkage CCY : Deposit Linkage Amount :
Commission, Charges and taxes	Tracer Details	Preview Messages	Parties Details
Charge : <b>AED 50.00</b> Commission : Tax : Block Status : <b>Not Initiated</b>	Tracer Code : <b>CON_TRACER</b> Required : <b>No</b> Medium : Frequency :	Language : <b>ENG</b> Preview Message : -	Advising Bank : <b>Dubai Islami...</b> Applicant : <b>Aldar Proper...</b> Issuing Bank : <b>Abu Dhabi Is...</b> Beneficiary : <b>Air Arabia</b>
Compliance details	Accounting Details	Settlement Details	FX Linkage
KYC : <b>Not Initiate...</b> Sanctions : <b>Not Initiate...</b> AML : <b>Not Initiate...</b>	Event : AccountNumber : Branch :	Component : <b>COLLAMT_OSEQ</b> Account Number : <b>0322040001</b> Currency : <b>AED</b>	Reference Number : Linkage Amount : Contract Currency :

**Audit** | Request Clarification | Reject | Refer | Hold | Cancel | Save & Close | Back | Next | Submit

## Tiles Displayed in Summary

- Main Details - User can view details about application details and LC details.
- Availability Shipment - User can view already captured availability details.
- Documents Details - User can view the details of documents and conditions.
- Payment Details - User can see all details related to payment.
- Additional Fields - User can view the details of additional fields.
- Additional Details – User can view the additional details
- Advices - User can view the advice details.
- Revolving Details: User can drill down into revolving details tile to see more information on revolving LC, if applicable.
- Limits and Collaterals: User can see captured details of limits and collateral.
- Commission, Charges and Taxes: User can see details provided for commission, charges and taxes.
- Tracer Details - User can view the tracer details.
- Preview Messages: User can see the SWIFT message and Mail Advice.
- Parties Details - User can view party details like applicant, advising bank etc,.
- Compliance: User can see the compliance details tiles. The status should be verified for KYC, AML and Sanction Checks.
- Accounting Details: User should be able to view the accounting details.



### Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries.

- Settlement Details: User can see the Settlement details.
- FX Linkage - User can view the FX linkage details.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.	
Documents	<p>Click to View/Upload the required document.</p> <p>Application displays the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	

Field	Description	Sample Values
Remarks	User can capture remarks as well as see remarks made in the earlier screens/stages.	
Overrides	Click to view overrides, if any.	
Customer Instruction	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>● <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>● <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Request Clarification	User should be able to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Field	Description	Sample Values
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Back	Click Back to move to the previous screen of Data Enrichment stage.	
Submit	Task will move to next logical stage of Import LC Reopen.  If mandatory fields have not been captured, system will display an error message highlighting that the mandatory fields have to be updated. In case of duplicate documents' system will terminate the process after handing off the details to back office.	

On submit of DE Stage, if Limits Earmark or Amount block fails, system should park the task in Limit Exception stage or Amount Block exception stage as required.

## Multi Level Approval

This stage allows the approver user to review and approve the Import LC Reopen request.

Log in into OBTFPM application and open the task to see the summary tiles. The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.



### Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

## Authorization Re-Key (Non-Online Channel)

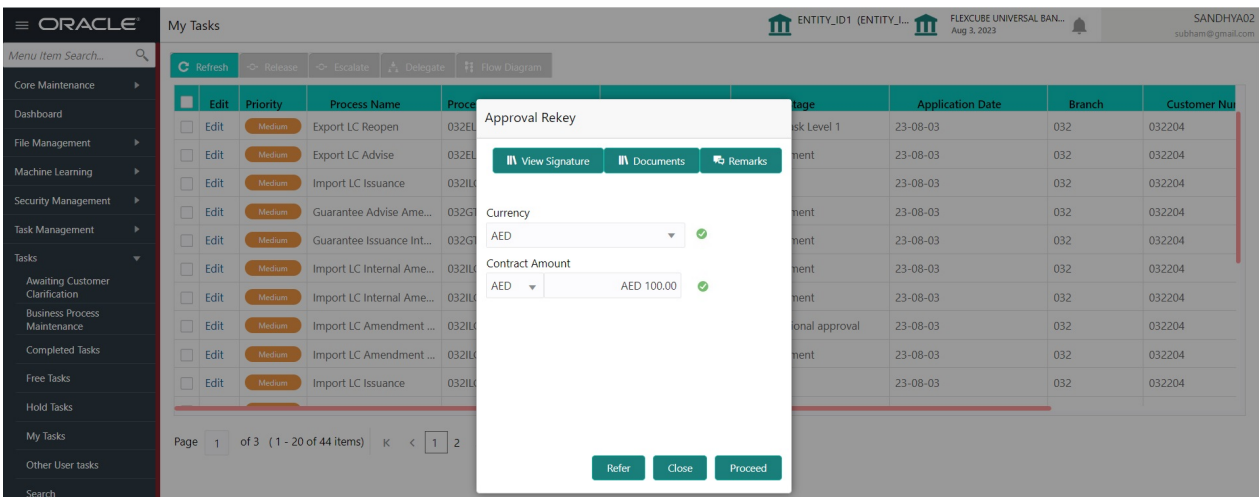
For non online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:

- Currency
- Contract Amount



Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able to see the summary tiles and the details in the screen by drill down from tiles.



## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
View Signatures	<p>Click the View Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>	
Documents	Upload the required documents.	
Remarks	Provide any additional information regarding the LC. This information can be viewed by other users processing the request.	

### Action Buttons

Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R5 - Others</li> </ul>	
Proceed	On proceed, the screen navigates to approval summary screen.	
Close	Close the Export LC Reopen Islamic Approval Rekey screen.	

# Summary

Main Details		Availability Shipment		Document Details		Payment Details	
Form of LC : <b>IRREVOCABLE</b>	Available With : <b>yrtgtrere</b>	Document 1 :	Available By : <b>PAYMENT</b>	Document 2 :	Period of Present. :	Confirmation Instr. : <b>WITHOUT</b>	
Submission Mode : <b>Desk</b>	Port of Loading :		Port of Discharge :				
Date of Issue : <b>2023-07-03</b>							
Additional Fields		Advices		Revolving Details		Limits and Collaterals	
Click here to view : Additional fields	Advice 1 : <b>PAYMENT_MESS...</b>	Revolving : <b>N</b>		Revolving In :	Contribution Currency :	Amount to Earmark :	Limit Status : <b>Not Verified</b>
		Revolving Frequency :			Collateral Currency :	Collateral Contr. :	Collateral Status : <b>Not Verified</b>
					Deposit Linkage CCY :	Deposit Linkage Amount :	
Commission, Charges and taxes		Tracer Details		Preview Messages		Parties Details	
Charge : <b>AED 50.00</b>	Tracer Code :	Language : <b>ENG</b>		Preview Message : -	Beneficiary : <b>Jumeirah Gro...</b>	Issuing Bank : <b>FIRST GULF B...</b>	Applicant : <b>UAE Walkin</b>
Commission :	Required :						
Tax :	Medium :						
Block Status : <b>Not Initiated</b>	Frequency :						
Compliance details		Accounting Details		FX Linkage			
KYC : <b>Verified</b>	Event : <b>ROPN</b>	Reference Number :		Linkage Amount :			
Sanctions : <b>Verified</b>	AccountNumber : <b>520000002</b>	Contract Currency :					
AML : <b>Verified</b>	Branch : <b>032</b>						

## Tiles Displayed in Summary

- Main Details - User can view details about application details and LC details.
- Availability Shipment - User can view already captured availability details.
- Payment Details - User can view all details related to payments.
- Additional Fields - User can view the details of additional fields.
- Additional Details – User can view the additional details
- Advices - User can view the advice details.
- Revolving Details: User can drill down into revolving details tile to see more information on revolving LC, if applicable.
- Limits and Collaterals: User can see captured details of limits and collateral.
- Commission, Charges and Taxes: User can see details provided for commission, charges and taxes.
- Tracer Details - User can view the tracer details.
- Preview Messages: User can see the SWIFT message and Mail Advice.
- Parties Details - User can view party details like applicant, advising bank etc.,
- Compliance Details - User can see the compliance details tiles. The status should be verified for KYC, AML and Sanction Checks.
- Accounting Details: User should be able to view the accounting details.



When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message “Value Date is different from Transaction Date for one or more Accounting entries.

- Settlement Details: User can see the Settlement details.

- FX Linkage - User can view the FX linkage details.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>User should be able to verify already attached documents.</p> <p>Based on the transaction value, there can be one or more approvers.</p> <p>After verification and approval the transaction gets approved and if there are additional approvals, the task will move to the next approver. After all approvals, the system will hand-off the transaction details to the back end system for posting.</p>	
Remarks	<p>The user can view the remarks captured in the process during earlier stages.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others</li> </ul>	
Cancel	<p>Cancel the approval.</p>	

Field	Description	Sample Values
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.	

## Customer - Acknowledgement Format

Customer Acknowledgment is generated every time a new Export LC Reopen Islamic is requested from the customer. The acknowledgment letter format is as follows:

To:

<CUSTOMER NAME>

DATE: DD-MM-YYYY

<CUSTOMER ADDRESS>

Dear Sir,

SUB: Acknowledgement to your Export LC Reopen request dated <APPLICATION DATE>

This letter is to inform you that we have received your application for Export LC Reopen with the below details:

Applicant: XXXX

Beneficiary: XXXX

Currency: XXXX

Amount: XXXX

Issue Date: XXXX

We have registered your request. Please quote our reference < PROCESS REF NUMBER> in any future correspondence.

This acknowledgement does not constitute Reopen of Export LC.

Thank you for banking with us.

Regards,

<DEMO BANK>

## Customer - Reject Format

Reject Letter is generated by the system and addressed to the customer, when a task is rejected by the user. The Reject Letter format is as follows:

FROM:

<BANK NAME>

<BANK ADDRESS>

TO:

DATE <DD/MM/YYYY>

<CUSTOMER NAME>

<CUSTOMER ADDRESS>

<CUSTOMER ID>

Dear Sir,

SUB: Your LC Application <Customer Reference Number> under our Process Ref <Process Ref No> - Rejected

Further to your recent Export LC reopen application request dated <Application Date -DD/MM/YYYY>, under our process ref no <process ref no>, this is to advise you that we will not be able to reopen the required LC.

After a thorough review of your application and the supporting documents submitted, we have concluded we will not be able to issue the LC due to the below reason

<1. Reject Reason >

<2. Reject Reason >

<3. Reject Reason >

On behalf of Demo Bank, we thank you for your ongoing business and trust we will continue to serve you in future.

For any further queries about details of your Export LC reopen application review, please contact us at our bank customer support ph.no xxxxxxxxxxxx

Yours Truly

Authorized Signatory

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### References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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